

ELECTRONICS CORPORATION OF INDIA LIMITED,  
HYDERABAD – 500 062

Date: 02.04.2011

INVITATION FOR QUOTATION

We require an office premises in Bhubaneswar with a plinth area of around 1500 sft on lease basis for a period of two to three years initially for our Office at Bhubaneswar. Interested parties may submit Quotations in a sealed cover with the following details of the premises and terms of lease to Shri B K Majumder, Dy. Zonal Manager(East), Electronics Corporation of India Limited, Apeejay House, 4<sup>th</sup> Floor, 15 Park Street, Kolkata–16 (Phone:033–22659788/22495523).

1. Type of Accommodation (Independent House or Flat/\_\_\_Floor)
2. Address of Accommodation
3. Approximate distance from Railway Station
4. Approximate distance from Bus Station
5. Approximate distance from Airport
6. Plinth Area:
7. Carpet Area:
8. Monthly rent (including maintenance charges, taxes, if any)
9. Electricity meter whether separately provided
10. Electricity charges whether extra
11. Availability of water (including drinking water)
12. Water charges – whether extra
13. Security Deposit, if any (not exceeding 3 months rent)
14. Notice for vacation
15. Conditions for extension of lease
16. Availability of Parking

02. No brokerage will be paid for the Offers received from Brokers/Commission Agents. The premises will be selected by the Company, based on the suitability, rent and other terms of lease. Proof of ownership/authorization to lease the premises shall be produced by the Lessor at the time of finalization of the lease. A copy of the Title Deed, duly notarized will be submitted on finalization of the lease. The original of the Title Deed shall be produced for verification and return. The lease rent will be paid through an Account Payee Cheque.

B K Majumder,  
Dy. Zonal Manager(East),  
ECIL, Apeejay House, 4<sup>th</sup> Floor,  
15 Park Street, Kolkata–16  
(Phone:033–22659788/22495523)