



ELECTRONICS CORPORATION OF INDIA LIMITED  
(A Govt. of India Enterprise)  
ECIL Post, Hyderabad - 500 062

ECIL, a professionally managed Electronics & IT Giant with several Firsts and Awards engaged inter-alia in Automation & Controls, Communications, IT including Computer Education, Special Products, Instrumentation etc., with major emphasis on Defence & Nuclear areas is looking for dynamic and result-oriented Senior Executives for the following positions:

Post No.	Name of the Post	No. of posts	Post qfn. Exp. (yrs.)	Age as on 30.09.08 (yrs.)	Total Min. emoluments p.m (Excluding perks) (Rs.) *	CTC per annum for all posts (Rs.)
01	Defence Liaison Officer (at SDGM/DGM level) on 3 yrs. Contract basis	5 (1-OBC 1-SC & 3 UR)	15	45 (48-OBC 50-SC)	32000 / 28000 (Consolidated)	4.75 lakhs/ 4.50 lakhs
02	Company Secretary (Rs.17500-400-22300)	1 (UR)	15	45	43455/-	6.50 lakhs
03	Assistant Secretary (Rs.8600-250-14600)	1 (ST)	1-2	35	21507/-	3.50 lakhs
04	Accounts Officer (Rs.8600-250-14600)	7 (1-PH-OH; 1-SC; 1-ST & 4-UR)	NIL	28 33 - SC/ST 38-PH	21507/-	3.50 lakhs

\* Depending on the qualifications & experience, higher start can be offered to really deserving and high potential candidates. Additionally, coverage under PF & Gratuity schemes, LTC, Medical benefits, Leave Rules etc., would be allowed, as per rules of the Company.

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Post No.	Qualifications & Experience
01	Preferably first class Engineering Graduate in Electrical/Electronics or Electronics & Communication with minimum 10 years of post-qualification experience as Senior Executive in Defence / Govt. Establishment / large industrial concern in the field of Signals/Communications. Retired personnel from Defence Services, with knowledge of EW Systems will be preferred.
02 & 03	The candidate should be a member of ICSI with good academic record. Should have post qualification experience in organising Board/Corporate Meetings, preparation of MoUs and thorough knowledge of Companies Act, SEBI regulations etc. Degree in Law will be added advantage.
04	Should be a qualified CA/ICWA. Candidates with experience will be preferred. Fresh CA/ICWA qualified candidates can also apply. Candidate should possess requisite aptitude to deal with issues of finance, costing, pricing, Audit, Project Evaluation and Project Matters etc., independently.

Pay Scales are due for revision w.e.f. 1.1.2007.

**GENERAL CONDITIONS:**

1. Candidates are required to forward a crossed Demand Draft for Rs.200/- for the posts at S.Nos. from 1 & 2 and Rs.100/- for post at Sl.No.3 & 4 (exempted for SC/ST/PH) **in favour of "ECIL" payable at Hyderabad.**
2. The Management reserves the right to limit the no. of candidates to be called for interview as also to fill the posts depending on the response/need, wherever applicable.
3. Applications which are incomplete, without documentary proof and received after due date are liable for rejection.
4. Canvassing in any form will be a disqualification.
5. The candidates found suitable would be required to have working knowledge of Hindi or alternatively would be required to acquire the same during his/her probation period as required under Rule 10 of Official Language Rules, 1976 as amended in 1987.
6. The above no. of posts notified are provisional and subject to increase/decrease, depending on needs of the Corporation.
7. Depending on response, the selection process may include written test, apart from interview in respect of post no. 4.

**HOW TO APPLY:** Candidates fulfilling the requirements may send their detailed resume only in the prescribed proforma kept on our website [www.ecil.co.in](http://www.ecil.co.in) in furnishing full details of post applied, name, date of birth, qualifications, experience, whether belong to SC/ST/OBC/PH etc., fully supported with documentary evidence and accompanied with a recent passport size photograph and a Demand Draft (as stated above) to the Deputy General Manager (Recruitment), ECIL, ECIL- PO, Hyderabad-500 062 **within fifteen days** from the date of publication. ECIL will not be responsible for any postal delay/loss in transit in submission of application/document within specified time. Applications, which are incomplete, without documentary proof and received after due date are liable for rejection. Those serving in Govt./PSUs should apply through proper channel or produce NOC at the time of interview. Canvassing in any form will be a disqualification.

**Advt. No. 15/2008**

**DEPUTY GENERAL MANAGER (RECRUITMENT)**

Appln. No. \_\_\_\_\_



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Advertisement No.15/2008 Post Applied :S.No. \_\_\_\_\_ and Name of Post: \_\_\_\_\_

FULL NAME IN CAPITALS \_\_\_\_\_  
(As per Matriculation certificate)  
FATHER'S NAME : \_\_\_\_\_  
SEX : MALE / FEMALE  
DATE OF BIRTH & AGE (as on 30.09.2008) : \_\_\_\_\_  
CATEGORY (GEN/SC/ST/OBC/PH) : \_\_\_\_\_  
NATIONALITY : \_\_\_\_\_ RELIGION : \_\_\_\_\_  
ADDRESS FOR COMMUNICATION : \_\_\_\_\_  
\_\_\_\_\_

Affix Recent  
Passport size  
photograph

Contact No (With STD Code)& e-mail id, if any: \_\_\_\_\_

**QUALIFICATIONS : ( Matriculation onwards)**

Examination	Board/ University	Yr. of Passing	Class & % of marks	Specialization/Branch

**EXPERIENCE (in chronological order):**

Name of the Organization	Period		Post held	Present basic/ Scale of pay/ Total Salary drawn	Reasons for leaving
	From	To			

Please enclose a **BRIEF INVARIABLY** on the exact nature of your experience/achievements and how you consider yourself suitable for the post applied. **The application is liable for rejection, if not filled in the prescribed proforma with full details of experience and also not furnished the copies of certificates & testimonials in support of Qualification (including marks-sheet), Experience, Age, Caste (for SC/ST/OBC/PH) etc.**

**Details of relatives, if any, employed in ECIL:**

Name, Designation & Division	Relationship

**REFERENCES OF PERSONS IN RESPONSIBLE POSITION (NAME & ADDRESS)**

1. \_\_\_\_\_ 2. \_\_\_\_\_  
\_\_\_\_\_

**DECLARATION**

I certify that the above information is correct and true to the best of my knowledge and belief. In the event of any information being found false or incorrect, action can be taken against me. Further declare that I have never been arrested/prosecuted and convicted by a Criminal Court or involved in any other case registered by the police.

DATE:

SIGNATURE OF THE APPLICANT